

Minutes of the Harbour Committee

24 March 2025

-: Present :-

Councillor Strang (Chairman)

Councillors Carter (Vice-Chair), Fellows, Fox, Penny and Twelves

14. Minutes

The Minutes of the meeting of the Harbour Committee held on 2 December 2024 were confirmed as a correct record and signed by the Chairman.

15. Port Marine Safety Code

Members noted a verbal report from the Interim Tor Bay Harbour Master on the Port Marine Safety Code Audit that was undertaken by the Maritime and Coastguard Agency. The audit reviewed Tor Bay Harbour Authority against the Port Marine Safety Code and the actions included within the recommended Action Plan.

16. Tor Bay Harbour Masters Safety and Management Report

The Interim Tor Bay Harbour Master provided a verbal update on the latest Health and Safety initiatives that had been undertaken across the Harbour Authority's operational areas. Members noted the report and welcomed the update.

17. Budget Monitoring 2024/2025

Members considered a report which provided an update on the overall budgetary position for Tor Bay Harbour Authority as of December 2024 compared against the approved budget.

The Harbour Committee noted:

- i. the latest revenue outturn projections and adjustments to the Reserve as set out in Appendix 1 to the submitted report;
- ii. the projected level of the harbour reserves by the end of 2024/25;
- iii. the Head of Tor Bay Harbour Authority's use of delegated powers to make decisions in relation to the harbour budget; and

- iv. the Head of Tor Bay Harbour Authority's' use of delegated powers to waive certain harbour charges (not exercised in the year to date).

18. Review of Delegated Authority

Members noted the Review of Delegated Authority report as presented by the Interim Director of Tor Bay Harbour Authority.

19. Torquay/Paignton and Brixham Harbour Liaison Forums

The Committee noted the Minutes of the Liaison Forums.

Chairman